

Lake Forrest Estates  
Monthly Meeting Minutes  
July 13<sup>th</sup> 2015



1. Meeting called to order @ 7:20pm by Kevin Bilke
2. Board members in attendance - Kevin Bilkie, Rob Scott, Stacy Beattie, Steve Dezort & Rick Beech
3. Treasurer's Report:
  - Lien Review – Reviewed Open issues - \$7500 past due
  - Letters were sent for delinquents in 2014
  - Motion: Contact all delinquent homeowners with balance via mail – All members in favor
  - Month 1, 6, and 18 letters are sent by the LFE Board to delinquent homeowners
4. Duties of Officers:
  - Reviewed rolls from bylaws
  - President – Sets direction, formats meetings
  - Vice President – fill in for president
  - Secretary – Records meeting minutes and publishes
  - Treasurer – Sends invoices Pays bills
  - Trustees – Fill in on committees and listen to concerns of the neighborhood to share with board
5. Storm Water Management:
  - Who's responsible – HOA shall maintain the lakes, in the by-Laws
  - Motion: Determine who is responsible to dredge small lakes – All members in favor
  - Kevin to contact legal, Steve will contact county & Corp of Engineers
  - Water flow into LFE – After rain creek is extremely muddy, the creek was walked and no visible source in LFE
  - City survey – Council remove out survey from the meeting, no house flooding = no issues.
6. Grounds:
  - Debris – a lot of limbs dead wood/trees and such in common area needs cleaned up
    - Trees to be identified, debris and tree removal will be quoted, as well landscaping 2016
  - Prairie Crossing common areas – PFR, put in sidewalks, never corrected the soil and re-grade
    - Open lots, HOA will contact the city
  - Gas meter fence – discussed options for visual improvement
  - Motion: Quote to landscape around gas meter fence – All in favor email to follow with photos
7. Committees:
  - Block Party – 2 meetings – tentative date Sept 19<sup>th</sup> prairie crossing – reviewed committee email
  - Motion: Passing of the LFE budget for block party \$2500
  - Decorating – has hung flags, looking to do annuals around pergala
  - Welcoming – Maureen heads committee, not in attendance
8. Neighborhood Garage Sale – Date set for July 17 & 18<sup>th</sup> under budget
9. Neighborhood pole on improvement projects – pictures of gas fence
  - Stacy to publish Survey Monkey for neighborhood survey on page
10. Reserve funds – to consider for health of the community
11. Insurance policy amount – to be reviewed to ensure the community is properly covered
12. New topics – Electricity at the signs, Rob Scott repaired, must be repaired permanently as is a safety issue
  - Motion: to cap the entry way signs with matching stone and seal with silicone not to exceed \$75 each – All in favor
  - Motion to copy and mail amendments from 2014 – All in favor
13. Adjournment - 10:58 next meeting 2<sup>nd</sup> Monday in august.