

Lake Forest Estates
Home Owners Association

Notice of Annual Meeting

Date: March 3, 2016
Time: 7:15 pm
Place: Macedonia City Hall (Basement Hall)
9691 Valley View Rd.
Macedonia, Ohio 44056
Purpose: To elect 2 individuals to serve on the Board of Directors and vote on the 2016 budget

In accordance with the Lake Forest HOA's Bylaws, the annual meeting of the association will be held on Thursday, March 3, 2016 at 7:15pm, at Macedonia City Hall located at 9691 Valley View Rd, Macedonia, Ohio 44056. Sign-In for the meeting will begin at 6:45pm.

We are required by our association's documents to have a majority of the association membership present either in person or by proxy to enact business and hold the election of board members. To guarantee a quorum (at least 50.1% of the owners) at the meeting, we ask that each owner complete, sign, date, and return the enclosed proxy card. Upon your arrival at the meeting, your proxy will be returned to you.

There are 2 board member positions up for election at this time. Each position is for a term of three years. At the meeting, the board will provide a status report on matters of general interest.

Meeting Agenda

1. Sign-In begins at 6:45 pm
2. Call the meeting to order at 7:15 pm
3. Proof of Notice of Meeting
4. Reading of the minutes from the preceding meeting
5. Discussion of proposed 2016 budget and annual assessment (dues)
6. Election of inspectors of election
7. Election of new board members and proposed budget/dues
8. Unfinished and/or old business
9. New business
10. Adjournment

The Board of Directors urges you to attend this meeting to nominate and elect members to the board. If you are unable to attend the meeting, you will be represented through the completion and receipt of the enclosed proxy card. In the event that you are unable to attend the annual meeting, we will email you the election results. A copy of last year's annual meeting minutes, 2015 income and expenses, and 2016 budget with proposed annual assessment (dues) are also enclosed. A motion will be made to waive the reading and approve these minutes.

We look forward to seeing you at the Annual Meeting.

The Lake Forest Estates HOA Board

P.S. - We would like to plan an informative meeting. We are soliciting in advance any questions regarding common elements or general association business that you would like discussed at the annual meeting. You must send your question or comment to lakeforesthoa@gmail.com one week prior to the annual meeting so that any necessary research may be performed before the meeting. We would also like anyone who is interested in becoming a board member to please let us know prior to the meeting.