

**Lake Forest Estates  
Homeowners Association  
Notice of Annual Meeting**

Date: April 24th, 2025  
Time: 7:00 pm  
Place: Macedonia City Hall (Basement Hall)  
9691 Valley View Rd.  
Macedonia, Ohio 44056

Purpose:       1.       To elect 1 - 3 individuals to serve on the HOA Board of Directors  
                  2.       Vote on the 2025 Budget  
                  3.       Vote on 2 Amendments to the established Bi-laws

In accordance with the Lake Forest HOA's Bylaws, the annual meeting of the association will be held on Thursday, April 24th, 2025 at 7:00 pm, at Macedonia City Hall located at 9691 Valley View Rd, Macedonia, Ohio 44056. Sign-In for the meeting will begin at 6:45pm.

We are required by our association's documents to have a majority of the association membership present either in person or by proxy to enact business and hold the election of board members.

**To guarantee a quorum (at least 50.1% of the owners) at the meeting, we ask that each owner complete, sign, date, and return the enclosed proxy card. You can scan/fax the proxy to [LakeForestHOA@gmail.com](mailto:LakeForestHOA@gmail.com). Upon your arrival at the meeting, your proxy will be returned to you.**

There are up to 3 board member positions up for election at this time. Each position is for a term of three years. At the meeting, the board will provide a status report on matters of general interest.

**Meeting Agenda**

1. Sign-In begins at 6:45 pm
2. **Call the meeting to order at 7:00 pm**
3. Proof of Notice of Meeting
4. Reading of the minutes from the preceding meeting (motion to waive reading will be made)
5. Discussion of proposed 2025 budget and annual assessment (dues)
6. Election of inspectors of election
7. Election of new board members and proposed budget/dues
8. Unfinished and/or old business
9. New business
10. Adjournment

The Board of Directors urges you to attend this meeting to nominate and elect members to the board. If you are unable to attend the meeting, you will be represented through the completion and receipt of the enclosed proxy card. In the event that you are unable to attend the annual meeting, we will email you the election results. A copy of last year's annual meeting minutes, 2024 income and expenses, and 2025 budget with proposed annual assessment (dues) are also enclosed. A motion will be made to waive the reading and approve these minutes.

We look forward to seeing you at the Annual Meeting.

The Lake Forest Estates HOA Board

Lake Forest Homeowners Association, Inc. – PO Box 560102 – Macedonia, OH 44056 – [LakeForestHOA@gmail.com](mailto:LakeForestHOA@gmail.com)